



We are happy to welcome you to the parish. Please see inside this package for important information regarding the parish and how to be involved. Additional and current information can be found in our weekly bulletins and on the website: **www.saintvitalparish.com**



St. Vital Parish Welcome Package

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Are you **NEW**?

We are glad you have decided to call St. Vital Parish- home!

We hope you find St. Vital to be a warm and welcoming community.

Use this package to help you with all there is to know about the church community. Additional and current information is found on the website.

To **register** with the parish, please fill in the census form (page 5) and submit it to the parish office or in the collection basket. Once your forms are submitted, you will find your collection envelopes at the back of the church by the next Sunday.

Getting involved in any of the **ministries** is one of the best and fastest ways to feeling at home at St. Vital. Fill in the ministries form (page 6) and submit to the office or in the collection basket and someone leading the ministry will contact you.

Interested in **volunteering**? In this package are most of the forms you need (pages 13-16). Once you have filled them out and submitted them to the office, the secretary will provide you with a letter so you are able to get a criminal record check for free through the RCMP. Additionally, all volunteers are asked to attend a “Called to protect” session. Contact the office for the next session available in our area. If you have already completed the session in a different location in the archdiocese, simply provide us with that information.

Making **donations** is easy with our monthly pre-authorized debit (page 7 – 8). Or donations can be made with envelopes or on the website.

**NEW
HERE?**



Weekend

Saturday – 5:00 PM

Sunday – 9:00 AM (Bilingual)

Sunday - 11:00 AM

Weekday

Tuesday, Wednesday, Thursday and Friday – 9:00 AM

3rd Friday of the month – 10:30 AM at Place Beausejour

** - times and locations are subject to change, see bottom homepage of website for up-to-date information. - **

Reconciliation (Confession)

Saturday – 4:15 PM to 4:45 PM or by appointment

Additionally, there is an evening penitential service held during Advent and one during Lent. Also, around the end of February there is a “Day of Confessions” where all priests are available for the whole day in every church. Watch the bulletin and website for dates and times.

Adoration

First Friday of the month 9:00 AM to Saturday 8:45 AM

** - Sign up at the back of church or drop in- **

St. Vital Parish

4905 - 50 Street - Beaumont, AB T4X 1J9

Phone: (780) 929-8541 FAX: (780) 929-2915

Census Form

Personal Information

Family Name:	Reg. Date: <small>yyyy/mm/dd</small>
Mailing Name:	Donation Envelopes: <input type="checkbox"/> Yes <input type="checkbox"/> No
Mailing Address:	Home Phone:
City/Prov/Postal:	Home Fax:
	Mass of Choice: <small>yyyy/mm/dd</small>

Last Updated:

For Each Family Member, list the details on each person, start with the Envelope Holder, include all children, or other relatives living in the same household/family.

	Family Member	Family Member	Family Member	Family Member
Last Name				
First Name				
Middle Names				
Gender M / F	<input type="checkbox"/> Male/ <input type="checkbox"/> Female	<input type="checkbox"/> Male/ <input type="checkbox"/> Female	<input type="checkbox"/> Male/ <input type="checkbox"/> Female	<input type="checkbox"/> Male/ <input type="checkbox"/> Female
Date of Birth <small>yyyy/mm/dd</small>	<small>yyyy/mm/dd</small>	<small>yyyy/mm/dd</small>	<small>yyyy/mm/dd</small>	<small>yyyy/mm/dd</small>
Marital Status				
Family Relation				
Parishioner (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Envelope#				
Religion				
Occupation				
Bus. Phone				
Bus. Fax				
Cell Phone				
School + Grade				
Email Address				
Maiden Name	Living at home	Living at home	Living at home	Living at home

All information contained in this form will be for Parish and Diocese use only.



Name: _____

Email: _____

Home Phone: _____

Cell Phone: _____

> > Please check the ministries which interest you < <

LITURGICAL

- ☐ Music Ministry
 - ☐ Adult Choir (Sat 5PM) OR (Sun 11AM)
 - ☐ French Choir (Sun 9AM)
 - ☐ Children's Choir
- ☐ Lector
- ☐ Eucharist Minister
- ☐ Ushers
- ☐ MC (Adult Server)
- ☐ Altar Servers
- ☐ Ministry of Thurible (Thurifer)
- ☐ Greeter
- ☐ Seasonal church decorating
- ☐ Liturgy Committee

SERVICE

- ☐ Knights of Columbus
- ☐ Catholic Women's League (CWL)
- ☐ Sacramental Formation
 - ☐ Youth Core Team
 - ☐ Teacher
- ☐ Maintenance
 - ☐ Grass Cutting or Snow Removal

FORMATION

- ☐ Children's Liturgy (Sun 11AM)
- ☐ Youth Ministry (the ROCK – Sat PM)
- ☐ Baptism Preparation
- ☐ RCIA/RCIC participant (Candidate)
- ☐ RCIA/RCIC Sponsor
- ☐ RCIA/RCIC Leader/Teacher
- ☐ Mom's Group (Familia – Tues AM)
- ☐ Bible study (Mon afternoon)
- ☐ Kids for Jesus (K4J)
 - ☐ Participant (Grade 1 – 4)
 - ☐ Captains (Grade 5 – 9)
 - ☐ Adult leader/helper
- ☐ Fathers Holy Hour (Weds PM)
- ☐ Moms Holy Hour (Fri PM)

PASTORAL CARE

- ☐ Hospital visits/Communion
- ☐ Lodges and Care Centers visits/Communion
- ☐ Funeral Team
- ☐ OTHER _____

PRE-AUTHORIZED GIVING NOW AVAILABLE

"I pre-authorize my giving because my Church is a priority"

1. We are pleased to announce that you can now choose to make your parish offerings by pre-authorized debit from your bank account. The funds will be deposited directly into the parish bank account. Many households are already familiar with such services for charitable giving and for payment of various bills including utilities, cable TV etc.
2. Advantages for the parish to use pre-authorized giving:
 - Saves the cost of buying sets of collection envelopes as well as the environmental impact
 - Saves the time and administration of counting and banking cash and cheques
 - Provides a steady and anticipated revenue stream
 - Allows for greater security when less cash is on the premises
3. Advantages for you to use pre-authorized giving:
 - Allows you the opportunity to make the Church a priority in your financial giving
 - Allows you to support your parish on the occasions that you are away
 - Convenience of not having to write cheques or find cash each Sunday
 - Only need to plan your parish giving once a year
4. Pre-authorized withdrawals will come out of your bank account once a month. The destination of your gift and the monthly amount is decided upon by you. You can revise this whenever you wish by contacting the parish office.
5. People wishing to put something in the collection basket on Sundays can pick up a token from the entrance of the church. By using the tokens, others will know that you are donating and that you use Pre-Authorized Giving.
6. Complete the application form on the back of this page. Please submit in a sealed envelope the form, along with a void cheque:
 - In the collection basket on Sunday
 - By mail to the parish office
 - In person to the office
7. Our building fund, is currently in need of \$_____.

Finance Committee

Parish Pastoral Council

Pre-Authorized Debit Agreement Application

☐ New Agreement

☐ Revisions to current agreement

Catholic Parish of St. Vital Parish, Beaumont, AB Current Envelope # (if applicable) _____

Name (Print) _____

Address _____ Postal Code _____

Email _____ Daytime Phone _____

Please debit my bank account for the following monthly amounts:

MONTHLY OFFERING	AMOUNT
Regular Sunday Offering	
Together We Serve	
Building Fund	
Pay Down the Debit	

Together We Service supports:

- Canadian Catholic Organization for Development & Peace
- Evangelization of Nations
- Needs of the Canadian Church
- Needs of the Church in the Holy Land
- Foundation of St. Joseph Seminary and Newman Theological College
- Papal Charities
- St. Joseph's College
- St. Joseph Priests' Foundation of Edmonton

Building Fund includes the main church building, rectory, offices & land & capital expenditures.

1. Monthly donations will be processed to your account on the ____ day of each month or the next business day.
2. You may deposit this application in the collection basket in a sealed envelope or mail/deliver to the parish office.
3. A tax receipt for your total annual offerings will be issued before the end of February of the following year.
4. **Please include a VOID cheque or fill out the area below:**

Financial Institution Name: _____

Financial Institution Address: _____

Transit #: _____ Bank #: _____ Account #: _____

6. I (we), as the account holder(s), authorize The Catholic Parish of St. Vital, Beaumont and my (our) financial institution, to debit, in accordance with the Rules of the Canadian Payments Association, my (our) account at the branch specified about, for the purpose of making a charitable donation to our institutions. This authorization is to remain in effect until The Catholic Parish of St. Vital, Beaumont has received written or verbal notification from me (us) of its change or termination.

Signature of account holder(s) _____/_____

Dated _____ at _____

The Sacraments



Baptism – Parents are required to take a baptism prep class. Contact the office to sign up for a class. Baptisms are held on one weekend per month, excluding lent and advent. See the website for current dates. Children 7 years and older would take the RCIC program.

First Reconciliation (Confession) – Children in **Grade 2** and older. Registration is done online and launches in September with a parent session. Classes start in October and run until January.

First Communion (Eucharist) – Children in **Grade 2** and older. Registration is done online and launches in September with a parent session. Classes start in February and run until June.

Confirmation – Children in **Grade 6** and older. Registration is done at the Parent information night in November. Classes start in December and run until May.

Matrimony – We ask for 6-9 months notice prior to marriage. Couples planning a marriage in the parish are expected to regularly worship with a Catholic community and participate in a marriage preparation course (through correspondence or through a neighbouring parish). If you are interested in getting married in the Catholic Church please contact Father at the office. - Those who were married outside of the Catholic Church are encourage to have your marriage blessed, also contact Father for this.

Anointing of the Sick - intended to strengthen and comfort those who are suffering serious illness, the elderly and frail, or those near the time of death. Open to any who have been baptized. Contact Father at the office.



- Are You Interested in Becoming a Catholic?
- Maybe you are baptised but have not been confirmed or have not received your first communion?
- Have you always wanted to learn more about your faith and become part of a community?

The Rite of Christian Initiation of Adults (RCIA) provides an opportunity for adults thinking of joining the Church to learn more about the Catholic faith. Adult Catholics who have not been confirmed or who have not celebrated their first communion are also invited to be part of this process. Through RCIA you journey through an engaging, challenging, enriching experience that is designed to help you come closer to God, and the Church.

Interested persons are asked to contact the parish at 780-929-8541, to schedule an appointment before starting the process. Typically, one begins this process in September/October, however, *now* is a good time to call! Don't wait!

The program runs on Thursday nights at 7:00 pm to 9:00 pm - October to April.

Is your child between the ages of 6 and 15 and not yet baptised or baptised in a different Christian faith? We have a program just for them- RCIC (RCIA adapted for children)

If you are interested in having your older child(ren) baptised, and would like more information, please contact the parish at 780-929-8541



New Parishioner: FAQ

How do I get involved with the Parish and get to know people?

First of all, coming to mass is a great way to meet people, especially if you stay afterwards to visit, or join in the monthly pancake breakfasts. In addition to this, it really depends what your interests are! There is a section on the parish website titled "Get Involved" this is a great place to check back to see what new activities or groups there are to join.

If you are a woman, the CWL or Catholic Women's League is a great place to meet other Catholic women. They meet once a month on the fourth Tuesday from 7-9pm. The CWL socialize, pray together, learn about the faith and serve the community.

In addition to the CWL we have the Knights of Columbus for men. Similar to the CWL, as a Knight you have the opportunity to support your parish, give back to your community and grow in your faith. Please visit the parish website and click the heading "K of C" for more information.

There are also various other groups at the parish. There is Familia for women who would like to learn more about Church teaching, grow in faith and make friends. There is the Bible Study group which meets weekly to study scripture and learn about their faith. For men, there is a Men's group which meets twice a month to pray, read the weekly gospel reading and apply it to their lives.

What can my children be involved in?

If you have a child in grade 2, then this would be their year to prepare for first reconciliation and first communion. If you have a child in grade 6, then this is their year to prepare for Confirmation. You can visit the parish website for all the relevant information. If you have a child that is older than these grades but has missed one of these sacraments, please contact the office at 780-929-8541.

In addition to sacramental preparation we have Children's Liturgy every Sunday at the 11 am mass (October to June, not including special holidays). This is offered for children ages 3-6. Children's Liturgy is taught by a group of teachers who help the weekly gospel come alive in a way that makes sense to children.

K4J or Kids for Jesus, is an exciting opportunity for youth Grade 1 through grade 9. K4J meets once a month on Thursdays. From Grade 1 to grade 4 the program offered helps in still the virtues. The program is designed to be worked on throughout the month at home, so that parents reinforce the virtue being learned at K4J. The evenings start out with an opening prayer/assembly to introduce the virtue for the month. This assembly involves drama, music and fun! The kids have a snack station, scripture station, craft station, saint station etc. Grades 5-9 will also be involved "teaching" the younger ages (by leading the dramas and songs) and, in turn, also learn about their own faith and the virtues.

Are there Catholic Schools in Beaumont?

Yes!

There are currently three Catholic schools in Beaumont, St.Andre Academy, which is an elementary school (Kindergarten - Grade 4, contact #: 780-929-2961) and Mother D'Youville School (Grade 5 - 9, contact #: 780-929-0792), both offer English as well as French Immersion. The other Catholic school is a Francophone school, Ecole St.Vital. Their contact information is: 780-929-1183

Who is the Parish team?

First of all, the church is not only a building, but it is a fleshly reality. That means, the church is you! Yes, we need you, your gifts and talents and involvement to make this church community vibrant and what God intends it to be. Have you been involved with a ministry in the past? Do you have any gifts and talents you would like to share? Let us know!

We have many people and groups who help the church to function on a daily basis... The Parish Council, The Parish Finance committee and Parish Team.

The Parish team consists of our wonderful parish secretary, who is in many ways the face of the parish, as she is the warm, welcoming individual you will first meet if you come visit us at the parish office! Also, the pastoral assistant; she organizes and teaches all sacramental preparation. Finally, last but not least, we have our parish priest Fr. Arlan Parenteau.

How do I contribute financially to the Parish?

There are a few main ways to contribute financially. There are envelopes which get put into the basket weekly at the time of collection, or there is direct deposit. Forms are in this

package or at the back of the parish and you can sign up for which method you prefer. Additionally, you can contribute on our website through Canada Helps.

Why should I give?

As you know, a worshipping faith community must rely on the generosity, participation and financial contributions of its family members in order to live its call of celebrating our faith and proclaiming the Good News of Jesus Christ. As stewards of the Church, we have an obligation to ensure that the Church has the means to pay its bills, minister effectively, develop needed programs and to be sustained over many years for our children as well as their children. We need your help, since YOU are the church!

How much should I give?

No one can tell you how much to give to the Church. The concept of the golden hour has often been suggested and should probably be used by everyone as a guideline to how much to contribute on a weekly basis. The concept can be stated as follows: "Give to the Church the equivalent of your first (1) hour of your earnings every week" The concept is simple enough. Regardless of whether you are earning an hourly wage, a monthly salary, retirement income, or self-employment income, you can easily calculate the average value of one (1) hour of earnings. If both husband and wife are working combine the hourly wages. Children and youth who baby-sit, receive allowances, or have part-time jobs should also contribute their golden hour. Every confirmed Catholic should contribute in time, talent and treasure.

What is "paying down the debt" or "shadow boxes"?

You may have noticed that recently the parish underwent a great amount of renovations. This was much needed and in many cases a necessity for safety and the ongoing use of the building. There was also a building of a rectory in order to accommodate additional staff.

Tragically, in July 2017 we lost the office building to fire. We are taking the opportunity to rebuild and expand as we are in need of more office and meeting spaces.

As such the parish has accumulated debt with the diocese. We have, as a parish, many initiatives under way to pay back this debt. We do bazaars and fundraisers. In addition, there is a great project called the "shadow boxes." In the basement of the church there is a floor plan. Anyone interested has the opportunity to buy a "square foot" of the church for \$100. You are able to set these payments up as direct deposit, or make donations with check

or cash. Your name would then (if you wish) be engraved permanently on the floor plan in the basement of the church.

Please consider becoming involved with these initiatives so that as a parish we can work together to pay off what we owe for the much-needed work that was done.

A few other reminders...

A few things to remember. First, please remember that the building/maintenance envelopes or the special collection envelopes are for the collection of dollars for special parish projects or charities. Please, don't give to the special collection or building/maintenance and then forget the ordinary collection envelope. They are not in lieu of your ordinary donations but over and above your weekly contributions. "Please don't take from Peter to Pay Paul!!!" Finally, if you are going to be away, don't forget the parish. Automatic withdrawal helps with this, making an advance payment or make up your contribution upon returning home. The bills still need to be paid each month!

Volunteer Information Form - Appendix D

All volunteer leaders and volunteers will need to undergo a screening process before serving in ministries or programs in the Archdiocese. For complete information, please refer to Volunteer Management Policy No. 361

Volunteer Name:			
Address:			
	Street Address	City / Province / Postal Code	
Phone Numbers:			
	Daytime	Evening	Cell
E-mail address:			

Parish/Camp/Office/ Other Organization:			
Ministries / Programs			
Position Titles			

Motivation:	
Briefly describe your interests/motivation in applying for these roles.	

Related Experience:			
	Employment/Volunteer Organization	Position	From – To (month/year)
	Reason for Departing Position		
	Employment/Volunteer Organization	Position	From – To (month/year)
	Reason for Departing Position		
	Employment/Volunteer Organization	Position	From – To (month/year)
	Reason for Departing Position		

Volunteer Information Form cont'd

Emergency Contact:			
Phone Numbers:			
	Daytime	Evening	Cell
Relationship:			

Declaration:

I certify that the information provided on this Volunteer Information Form is true and complete. I understand that this information will remain confidential and is the property of the Archdiocese including its offices, parishes, camps, or other approved organizations, Newman Theological College or St. Joseph Seminary. I further understand that my contact information will be given to the appropriate ministry or program leader.

I understand that as volunteer of the office, parish, camp or approved organization, I will be expected to comply with the Volunteer Management Policy No. 361 and be faithful in honouring my volunteer commitments.

I also understand that should I fail to comply with the Volunteer Management Policy or fail to keep the commitment related to the ministry or program, my participation will be re-evaluated. I understand the contents of this Volunteer Information Form.

Signature of Volunteer

Date / Month / Year

Name of Volunteer

For Applicant under 18 years of age.

Name of Parent/Guardian

Relationship to Volunteer

Signature of Parent/Guardian

Day / Month / Year



Medium/High Risk - Supplemental Volunteer Information Form - Appendix D2

Specific Experience Working with Vulnerable Persons:	
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Specific Training Working with Vulnerable Persons:	
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References:	Provide three names and contact information		
Name of Reference:			
Relationship:		Ph. No. 1	Ph. No. 2
Organization:			
E-mail address:			
Name of Reference:			
Relationship:		Ph. No. 1	Ph. No. 2
Organization:			
E-mail address:			
Name of Reference:			
Relationship:		Ph. No. 1	Ph. No. 2
Organization:			
E-mail address:			

Please Initial

↓
☐

I agree to comply with obtaining a Police Information Check (PIC)/Criminal Record Check (CRC) before I participate in any medium/high-risk ministry or program positions.

☐

I authorize the volunteer screening coordinator or designated individual to contact the references that I have provided on this Volunteer Application Form in order to collect the information that is appropriate to the position. I understand the information obtained will be confidential.

For those working with children under the age of 18 in their ministry:

☐

I also agree to comply with obtaining an Intervention Record Check as per the Child, Youth, and Family Enhancement Act before I participate in a higher-risk ministry position with youth.



Covenant of Care for

Name of ministry or program

Office/Parish/Camp/Other approved organization

I understand that my actions in ministering and serving in the Archdiocese are to be consistent with the teachings of the Catholic Church and exercised in a pastoral manner toward all people.

Therefore:

I promise that in all my relationships with children/youth/vulnerable persons I will follow appropriate action as defined by my orientation and training.

I promise to use only the physical contact that is deemed appropriate in reference to Policy No. 354 Abuse and related Appendix 354H Physical Contact, which I have read and understand.

I promise to use appropriate language.

I promise to serve others always in keeping with the teaching of the Church on human dignity.

I promise that I will not harass others as specified in Policy No. 353 Workplace Violence.

I promise to respect confidentiality and privacy, unless a child, youth or vulnerable person is in danger, then I will report to a child protection agency or the police.

I promise that I will keep confidential any personal information acquired either in verbal or written form that comes to me as a result of carrying out my responsibilities as a volunteer in the parish/camp/or organization.

I understand that any type of abuse will not be tolerated. I understand that any allegation of abuse made against me will result in my immediate removal from the ministry or program and, subject to the results of an investigation in accordance with archdiocesan protocols, that it may end the volunteer relationship.

I will consult with my director, pastor, or volunteer leader should I require further clarification concerning my ministry or service.

I have read and agree with this Covenant of Care.

Name of Volunteer

Signature of Volunteer

Date (day/month/year)

Witnessed by
Name of Director/Pastor/Volunteer Leader

Signature of Director/Pastor/Volunteer Leader

Date (day/month/year)

Note: The Director, Pastor, Volunteer Leader will be notified should the volunteer leader or volunteer be released from the ministry or program responsibilities as a result of a violation of the Covenant of Care. The parish of the volunteer will always be notified.